

official proceedings of

BOARD OF EDUCATION

Minutes

Regular Meeting
January 9th, 2023

The Windom Board of Education met in regular session on Monday January 9th, 2023, at 6:30 p.m. in the Windom City Council Chambers. Members present: Klassen, Miller, Mews, Jones, Stevens and LaCanne. Absent: Bordewyk. This being the organizational meeting, Stevens opened the meeting with the Pledge of Allegiance and presided until a chair was elected.

The Oath of Office was administered.

MSP Mew/LaCanne to approve the agenda as amended with the addition of 22B Approval of amended 22-23 school calendar.

Nominations for board chair were requested. LaCanne nominated Stevens to serve as board chair for 2023 seconded by Mews. The motion passed unanimously.

Stevens nominated Joel Bordewyk to serve as board vice-chair. Seconded by Klassen. Upon vote the motion passed unanimously.

Jones nominated Mews to serve as board clerk. Seconded by Stevens. Upon vote the motion passed unanimously.

Mews nominated Klassen to serve as board treasurer. Seconded by Jones. Upon vote the motion passed unanimously.

Discussion was held on setting dates, times, and location for the board meetings. MSP LaCanne Jones to set the meetings at 6:30 p.m. at the Windom City Council Chambers—regular board meetings the 2nd Monday and work sessions on the 4th Monday of each month.

Discussion held on board salaries Motion by LaCanne, Second by Jones to approve increase in the current board salaries by 3% for 2023 and remove stipend for Superintendent Hiring Committee and Project Oversight Committee. Roll Call taken voting in favor: Jones, Stevens and LaCanne. Voting Against: Absent: Bordewyk Motion Failed. Motion to amend the motion by Mews Second by Jones to 1% increase for the 2023 board salaries: Voting in Favor: Mews, Jones & Stevens. Voting Against: Klassen, Miller & LaCanne. Absent: Bordewyk. Motion Failed. Motion by Klassen and second by Mews to amend the original motion to no increase to board salaries for 2023. Voting in favor: Klassen, Mews, Miller, Jones Voting Against: LaCanne & Stevens. Absent Bordewyk. Motion Passed.

MSP Klassen/Mews to designate the Cottonwood County Citizen as the official newspaper for ISD#177.

MSP Klassen/Jones to designate the following counsel: legal counsel—Rupp, Anderson, Squires, Wald Spurger, & Mace PA and bond counsel Dorsey and Whitney.

Member Mews introduced the Resolution 010923A granting signatory authority on bank depositories for the chair, clerk, treasurer, financial officer, and superintendent and moved its adoption.

Member Klassen seconded the motion. A roll call vote was taken with the following voting in favor: Klassen, Mews, Miller, LaCanne & Stevens those against: None. Absent Bordewyk Resolution 010923A passed unanimously.

MSP Mews/Klassen to designate Superintendent Frank as the Identified Official with Authority (IOWA) for ISD

#177.

MSP Jones/Klassen to authorize payment of bills between board meetings for the purpose of obtaining discounts; required prepayments on orders; to avoid penalty charges; pay registrations, authorize the district to pay board bills in the event a board meeting is postponed; authorize superintendent and business manager to approve processing of payments for invoices submitted under contracts approved by the board and under circumstances when it is deemed necessary and appropriate to proceed with payment.

Board members were polled in December as to committee assignment preferences. Committee assignment approval will be held at the January 24th work session.

Member Klassen introduced Resolution 010923B BE IT RESOLVED by the Board of Education to accept the donations totaling \$16,945.66 on behalf of Independent School District 177 to be used for the benefit of the students of the Windom School District. Member Jones seconded the motion. Upon vote Resolution 010923B passed unanimously.

There were no requests to address the board in open forum.

MSP Mews/LaCanne to approve the consent agenda consisting of: Minutes from December 8, 2022, Truth in Taxation, December 8, 2022 Regular Meeting, December 15, 2022, closed meeting); Bills and Wire Transfers; Financial Report; resignation of Jeremy Johnson, Custodian, effective January 6, 2023; resignation of Ashley Burton, Paraprofessional, effective December 28, 2022; resignation of Erin Sebring, Adventure Club Director, effective January 27, 2023; resignation of Lillian Hughes, Paraprofessional, effective December 22, 2022; resignation of Ian Martinson, Food Service Worker, effective December 28, 2022; 1 year Leave of Absence for Kristine Evans, Paraprofessional, effective January 4, 2023; Early Retirement Agreement for Janelle Mickelson, Birth—Two Teacher/Early Childhood Special Education and Bridges Preschool effective the end of the 2022-2023 school year; hiring Edeberto Martinez, Bilingual Paraprofessional, at 7.5 hours per day effective January 16, 2023; increase in hours for Leah Bjorklund, Paraprofessional from 7 hours to 8 hours per day due to student needs; FMLA#23-10 beginning on March 17, 2023, and continuing through May 7, 2023 for a total of 7 weeks.

Tyson Walker, Assistant PreK-5 Principal reported K-3 concert was held December 18th. School resumed on January 5th. Winter benchmark window is open from January 9-20. Star reading and Math tests will be taken. Family engagement night is January 10th with a family game night. January 16th is an e-learning day for students and a professional development day for staff. Second Quarter Terrific kids is January 18th and 19th. January 20th is the end of 2nd quarter. Third quarter begins January 24th. Soaring eagles will begin January 24th on Tuesday and Thursdays for grades K-4.

Bryan Joyce, 6-12 Principal reported the 23-24 course requests are in and a rough draft of the 23-24 schedule has

been created. Twenty-seven students reported interest in the CEO program. A facilitator should be hired by the end of May. Math and reading benchmark testing window are through January 27th. Professional development is January 16th and 23rd. End of the second quarter is January 24th. Bryan will be at MASSP winter conference January 25-27th. A presentation will be made at the winter conference highlighting the Danielson Framework and WICOR walk throughs. Kevin Honeycutt will be here on February 8th. Winterfest tentative plans include activities and dress days the week of February 6th-10th.

Supt. Frank reported January enrollment is 1173 K-12 students. All 5 e-learning day have been used. We have closed 7 days due to poor weather. An adjusted calendar will be coming for approval. Explanation of decision-making process for weather related closures was explained. Kevin Honeycutt will be here to speak on February 8th with a focus on anti-bullying and building a student's legacy.

MSP Jones/Mews to approve CY 2021 forfeited dependent care flex dollars \$470 back into general fund.

MSP Mews/Jones to approve pay equity report.

MSP Klassen/Jones to approve copier/printer RFP with Gordon Flesch Company beginning July 1, 2023.

Review of FY 2023 Budget to actual percentage as of December 2022.

Review of updated FY2023 Estimated Cash flow projections as of 12.31.22

MSP Klassen/Mews to approve the updated 22-23 school calendar.

There being no further business, the meeting was adjourned at 7:47 p.m.

For see the school website for a complete copy of the minutes.

Bruce Mews, Clerk
Dustin Stevens, Chair
Attest: Bruce Mews, Clerk

Minutes

Work Session

Monday, January 23rd, 2023.

The Windom Board of Education met in work session Monday January 23rd, 2023, at 6:30 p.m. in the Windom City Council Chambers. Members present: Stevens, Bordewyk, Mews, Klassen, LaCanne, Jones Miller. Absent: None. Chair Stevens called the meeting to order with the of Pledge of Allegiance.

MSP Bordewyk/Klassen to approve the agenda as presented.

Jamie Pohlman, HS band teacher provided information and presented the plan for the 2024 Band and Choir Trip to Disney.

Top 20 and PBIS presentation.

MSP Jones/Mews to approve declaration of old football jerseys as surplus and approved for public sale.

MSP Klassen/LaCanne to approve 2023 Board Committee assignments.

Review of Strategic plan outline and upcoming meeting dates.

There being no other items for discussion meeting adjourned at 7:27 p.m.

Bruce Mews, Clerk
Dustin Stevens, Chair
Attest: Bruce Mews, Clerk

A complete copy of the minutes can be viewed on the school website.

official proceedings of

COTTONWOOD COUNTY

OFFICIAL PUBLICATION

February 21, 2023

Cottonwood County Board of Commissioners
Regular Meeting

The Board of Commissioners met in regular session on Tuesday, February 21, 2023, at 9:00 a.m. at the Cottonwood County Courthouse in Windom, MN. Present for all or portions of the meeting were: Larry Anderson, Kevin Stevens, Donna Gravley, County Attorney Nick Anderson, County Coordinator Kelly Thongvivong, Auditor/Treasurer Donna Torkelson, Kathy Marsh, Nick Klisch, Kyle Pillatzki, Gale Bondhus, David Grev, Jason Purrington, Mitchell Chmielewski, and Joel Alvstad. Commissioner Appel and Commissioner Holmen were absent.

Routine Items — approved by unanimous roll call or regular vote: to approve the agenda as amend-

ed; to approve the minutes of the February 7, 2023 regular meeting; to approve February warrants in the amount of \$174,193.78 and broken down as follows: County Revenue Fund—\$17,314.39; Ditch Fund — \$34.06; Road and Bridge Fund — \$132,357.51, Waste Abatement/SCORE — \$16,031.62, Landfill Enterprise Fund — \$8,456.20; adjournment.

Personnel Items — approved by unanimous roll call or regular vote: to make the Veterans Service Officer position a 40-hour per week position and change the office hours to Monday, Thursday 6:00 a.m. to 4:30 p.m., effective March 13, 2023; to approve advertising for six seasonal positions for the Public Works Department for the 2023 summer season; to approve out-of-state travel for up to three Public Works employees to attend the Con-Expo in Las Vegas, March

14-18, 2023; to hire Alfredo Martinez as part-time Jailer/Dispatcher after successful completion of all hiring requirements; to approve the personnel policy changes as presented and to allow posting for a 30-day comment period.

Additional Action Items — approved by unanimous roll call or regular vote: to award Darellyn Harrington the three-year Landfill Farm-land lease at \$16,551 per year; to declare that the County offices were officially closed until 10:00 a.m. on February 15, 2023, due to the inclement weather conditions and in accordance with County Policy No. 420.

S/Donna Torkelson,
Auditor/Treasurer
S/Larry Anderson,
Board Chair
S/Kelly Thongvivong,
County Coordinator

PUBLIC NOTICES

**STATE OF MINNESOTA
COUNTY OF
COTTONWOOD
FIFTH JUDICIAL
DISTRICT
DISTRICT COURT
PROBATE DIVISION
Court File No.
17-PR-23-69
Estate of
Lana Renae Tibodeau,
Decedent**

NOTICE AND ORDER OF HEARING ON PETITION FOR FORMAL ADJUDICATION OF INTES-TACY, DETERMINATION OF HEIRSHIP, APPOINTMENT OF PERSONAL REPRESENTATIVE AND NOTICE TO CREDITORS

It is Ordered and Notice is given that on April 3, 2023 at 2:15 p.m. a hearing will be held in this Court at 900 3rd Avenue, Windom, Minnesota, 56101, for the adjudication of intestacy and determination of heirship of the Decedent, and for the appointment of Brett R. Tibodeau whose address is 2035 Brian Avenue, Windom, MN 56101 as Personal Representative of the Estate of the Decedent in an UNSUPERVISED administration. Any objections to the petition must be filed with the Court prior to or raised at the hearing. If proper and if no objections are filed or raised, the Personal Representative will be appointed with full power to administer the Estate, including the power to collect all assets, to pay all legal debts, claims, taxes and expenses, to sell real and personal property, and to do all necessary acts for the Estate.

Objections to the petition for appointment of the personal representative must be filed prior to the hearing with the Cottonwood County Court Administration office by:

efiling (electronic filing); email: 5thCottonwoodCourtAdmin@courts.state.mn.us; or mail at P.O. Box 97, Windom, MN 56101. Any interested person planning on attending the hearing should contact Court Administration at 507-831-4551

BY THE COURT
Judge Michelle Dietrich
Judge of District Court
Dated: February 24, 2023
Sheila Pierson
Court Administrator
Attorney for Petitioner
Ronald J. Schramel
Schramel Law Office
910 Fourth Avenue
PO Box 505
Windom, MN, 56101
Attorney License No:
0254757
Telephone: (507) 831-1301
Email: schramellaw@windomnet.com
(858—March 8, 15, 2023)

**STATE OF MINNESOTA
COUNTY OF
COTTONWOOD
FIFTH JUDICIAL
DISTRICT
DISTRICT COURT
PROBATE DIVISION
Court File No.
17-PR-23-78
Estate of
Lynn J. Arndt
a/k/a Lynn Joy Arndt,
Decedent**

NOTICE AND ORDER OF HEARING ON PETITION FOR FORMAL ADJUDICATION OF INTES-TACY, DETERMINATION OF HEIRSHIP, APPOINTMENT OF PERSONAL REPRESENTATIVE AND NOTICE TO CREDITORS

It is Ordered and Notice is given that on April 3, 2023 at 2:15 p.m. a hearing will be held in this Court at 900 3rd Avenue, Windom, Minnesota, 56101, for the adjudication of intestacy and determination of heirship

of the Decedent, and for the appointment of Terry L. Krahn whose address is 24771 530th Street, Pine Island, MN 55963 as Personal Representative of the Estate of the Decedent in an UNSUPERVISED administration. Any objections to the petition must be filed with the Court prior to or raised at the hearing. If proper and if no objections are filed or raised, the Personal Representative will be appointed with full power to administer the Estate, including the power to collect all assets, to pay all legal debts, claims, taxes and expenses, to sell real and personal property, and to do all necessary acts for the Estate.

Objections to the petition for appointment of the personal representative must be filed prior to the hearing with the Cottonwood County Court Administration office by:

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BY THE COURT
Judge Michelle Dietrich
Judge of District Court
Dated: March 7, 2023
Sheila Pierson
Court Administrator
Attorney for Petitioner
Ronald J. Schramel
Schramel Law Office
910 Fourth Avenue
PO Box 505
Windom, MN, 56101
Attorney License No:
0254757
Telephone: (507) 831-1301
FAX: (507) 831-4200
Email: schramellaw@windomnet.com
(860—March 15, 22, 2023)

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507-831-1315

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