

official proceedings of  
**COTTONWOOD COUNTY**

**OFFICIAL PUBLICATION**  
June 1, 2021  
Cottonwood County  
Board of Commissioners  
Regular Meeting  
The Board of Commissioners met at the Cottonwood County Law Enforcement Center in Windom, MN. Present in person or via teleconference for all or portions of the meeting were: Commissioners Tom Appel, Donna Gravelly, Norm Holmen, Larry Anderson, Kevin Stevens; County Attorney Nick An-

derson, County Coordinator Kelly Thongvivong, Auditor/Treasurer Donna Torkelson, Kathy Marsh, Gale Bondhus, Drew Hage, Crystal Reith, Alex Schultz, Lee Tapper, Nick Klisch, and Joel Alvstad.  
**Routine Items**—approved by unanimous roll call or regular vote: to approve the agenda; to approve the minutes of the May 18, 2021 regular meeting; to approve June warrants in the amount of \$146,739.10 and broken down as follows: County Revenue

Fund—\$12,449.34, Long Term Capital Outlay—\$8,048.00, Ditch Fund—\$42,889.90, Road and Bridge Fund—\$17,939.23, Waste Abatement/SCORE—\$1,993.04, Landfill Enterprise Fund—\$63,419.59; adjournment.  
**Personnel Items**—approved by unanimous roll call or regular vote: to move Tatum Paulson, part-time Jailer/Dispatcher, to permanent part-time status effective June 1, 2021; to hire seasonal employees: Tiffany Vande

Kieft—landfill, Trenton Renquist—parks, and Austin Doorenbos—highway, pending successful completion of all hiring requirements; to allow Board Chair and County Coordinator to sign the Memorandum of Agreement (MOA) with each of the three unions (AFSCME Local Union 578, LELS Local No. 144, and LELS Local No. 346) contingent upon all three unions agreeing to the MOA as well.  
**Additional Action Items**

— approved by unanimous roll call or regular vote: to adopt resolution 21-06-01 “Resolution Calling for a Public Hearing on Proposed Tax Abatement for new Residential Project;” to approve the Conditional Use Permit from Davin Amara for a RV pad and electrical shed within shoreland in Mountain Lake Township, Section 32 with conditions; to approve the donation of \$5,000 towards an Aquatic Invasive Species promotional commercial on

KARE 11; to approve the Joint Powers Agreement between the counties served by Red Rock Rural Water System to guarantee the payment of General Obligation Bonds; to approve the Apprise Services Agreement effective October 1, 2021 as presented.  
S/Donna Torkelson,  
Auditor/Treasurer  
S/Thomas D. Appel,  
Board Chair  
S/Kelly Thongvivong,  
County Coordinator

**PUBLIC NOTICES**

**NOTICE OF MORTGAGE FORECLOSURE SALE THE RIGHT TO VERIFICATION OF THE DEBT AND IDENTITY OF THE ORIGINAL CREDITOR WITHIN THE TIME PROVIDED BY LAW IS NOT AFFECTED BY THIS ACTION.**  
NOTICE IS HEREBY GIVEN, that default has occurred in the conditions of the following described mortgage:  
**DATE OF MORTGAGE:** April 17, 2020  
**ORIGINAL PRINCIPAL AMOUNT OF MORTGAGE:** \$73,000.00  
**MORTGAGOR(S):** Anthony C. Brunner, unmarried  
**MORTGAGEE:** Mortgage Electronic Registration Systems, Inc.  
**TRANSACTION AGENT:** Mortgage Electronic Registration Systems, Inc.  
**MIN#:** 100853701036365921  
**LENDER OR BROKER AND MORTGAGE ORIGINATOR STATED ON THE MORTGAGE:** Loandepot.com, LLC  
**SERVICER:** Specialized Loan Servicing LLC

**PROPERTY IDENTIFICATION NUMBER:** 22-610-0030  
**COUNTY IN WHICH PROPERTY IS LOCATED:** Cottonwood  
**THE AMOUNT CLAIMED TO BE DUE ON THE MORTGAGE ON THE DATE OF THE NOTICE:** \$78,946.23  
THAT all pre-foreclosure requirements have been complied with; that no action or proceeding has been instituted at law or otherwise to recover the debt secured by said mortgage, or any part thereof;

**PURSUANT**, to the power of sale contained in said mortgage, the above described property will be sold by the Sheriff of said county as follows:  
**DATE AND TIME OF SALE:** July 22, 2021, 10:00 AM  
**PLACE OF SALE:** Sheriff’s Main Office, Law Enforcement Center, 902 Fifth Avenue, Windom, MN 56101  
to pay the debt secured by said mortgage and taxes, if any, on said premises and the costs and disbursements, including attorneys fees allowed by law, subject to redemption within 6 months from the date of said sale by the mortgagor(s) the personal representatives or assigns.

**TIME AND DATE TO VACATE PROPERTY:** If the real estate is an owner-occupied, single-family dwelling, unless otherwise provided by law, the date on or before which the mortgagor(s) must vacate the property, if the mortgage is not reinstated under section 580.30 or the property is not redeemed under section 580.23, is **11:59 p.m. on January 22, 2022**, or the next business day if January 22, 2022 falls on a Saturday, Sunday or legal holiday.

**“THE TIME ALLOWED BY LAW FOR REDEMPTION BY THE MORTGAGOR, THE MORTGAGOR’S PERSONAL REPRESENTATIVES OR ASSIGNS, MAY BE REDUCED TO FIVE WEEKS IF A JUDICIAL ORDER IS ENTERED UNDER MINNESOTA STATUTES SECTION 582.032 DETERMINING, AMONG OTHER THINGS, THAT THE MORTGAGED PREMISES ARE IMPROVED WITH A RESIDENTIAL DWELLING OF LESS THAN 5 UNITS, ARE NOT PROPERTY USED FOR AGRICULTURAL PRODUCTION, AND ARE ABANDONED.**  
Dated: May 24, 2021  
Specialized Loan Servicing

LLC  
Assignee of Mortgage  
LOGS LEGAL GROUP LLP  
BY  
Melissa L. B. Porter - 0337778  
Gary J. Evers - 0134764  
Joseph M. Rossman - 0397070  
Attorneys for Mortgagee  
LOGS Legal Group LLP  
12550 West Frontage Road, Suite 200  
Burnsville, MN 55337  
(952) 831-4060  
THIS IS A  
COMMUNICATION FROM  
A DEBT COLLECTOR  
(598— June 2, 9, 16, 23, 30;  
July 7, 2021)

STATE OF MINNESOTA  
IN DISTRICT COURT  
FIFTH JUDICIAL DISTRICT  
COUNTY OF  
COTTONWOOD  
Case Type: 14  
(Quiet Title Action)  
Court File No.: 17-CV-21-250  
Assigned to Judge:  
Christina M. Wietzema  
Kim M. Anderson and  
Terry A. Anderson  
husband and wife,  
Plaintiffs,  
vs. **SUMMONS**  
Anderson Investments,  
a partnership,  
Defendant.

**THIS SUMMONS IS DIRECTED TO THE ABOVE-NAMED DEFENDANT:**  
**YOU ARE HEREBY SUMMONED** and required to serve upon Plaintiffs’ attorney an Answer to the Complaint which is on file at the Cottonwood County, Minnesota, Court Administrator’s Office in Windom, Minnesota, within twenty-one (21) days after service of this Summons upon you, exclusive of the day of service. If you fail to do so, judgment by default will be taken against you for the relief demanded in said Complaint.

This action involves, affects or brings into question, the following-described real estate:  
Lots 7 and 8 and the alley between Lots 7 and 8, all in Block 7 in the Original Townsite of the Village (now City) of Windom, in Cottonwood County, Minnesota.

The object of this action is to obtain a judgment that Plaintiffs are the owners in fee simple of the aforementioned real estate and that the Defendant, and anyone claiming through Defendant has no estate, interest, lien or claim in the aforementioned real estate.  
Dated: June 2, 2021  
Ronald J. Schramel  
Attorney for Plaintiffs

Atty. Reg. No. 254757  
Schramel Law Office  
910 Fourth Avenue  
PO Box 505  
Windom, MN 56101  
P - 507-831-1301  
F - 507-831-4200  
schramellaw@windomnet.com  
(604— June 9, 16, 23, 2021)

**STATE OF MINNESOTA COUNTY OF COTTONWOOD FIFTH JUDICIAL DISTRICT DISTRICT COURT PROBATE DIVISION Estate of Mervin A. Dick, Decedent Court File No. 17-PR-21-255**

**NOTICE AND ORDER OF HEARING ON PETITION FOR PROBATE OF WILL AND APPOINTMENT OF PERSONAL REPRESENTATIVE AND NOTICE TO CREDITORS**

It is Ordered and Notice is given that on July 21, 2021 at 8:30 a.m. a hearing will be held in this Court at 900 Third Avenue, Windom, Minnesota, 56101 for the formal probate of an instrument purporting to be the Will of the Decedent dated November 23, 2005 (“Will”) and for the appointment of Jane L. Dick, 2620 West 82nd Way, Unit C, Westminster, Colorado 80031 as Personal Representative of the Estate of the Decedent in an UNSUPERVISED administration.

Any objections to the petition must be filed with the Court prior to or raised at the hearing. If proper and if no objections are filed or raised, the Personal Representative will be appointed with full power to administer the Estate including the power to collect all assets, to pay all legal debts, claims, taxes and expenses, to sell real and personal property, and to do all necessary acts for the Estate.  
Objections to the petition for appointment of the personal representative must be filed prior to the hearing with the Cottonwood County Court Administration office by:

efiling (electronic filing); email: 5thCottonwoodCourtAdmin@courts.state.mn.us or mail at P.O. Box 97, Windom, MN 56101. Any interested person planning on attending the hearing should contact Court Administration at 507-831-4551  
Notice is also given that (subject to Minnesota Statutes section 524.3-801) all creditors having claims against the Estate are required to pres-

ent the claims to the Personal Representative or to the Court Administrator within four months after the date of this Notice or the claims will be barred.

**BY THE COURT**  
Christina M. Wietzema  
Judge of District Court  
Sheila Pierson  
Court Administrator  
By: Sheila Pierson  
Date: June 9, 2021  
Attorney for Petitioner  
Ronald J. Schramel  
Schramel Law Office  
910 Fourth Avenue  
PO Box 505  
Windom, MN, 56101  
Attorney License No: 0254757  
Telephone: (507) 831-1301  
Email: schramellaw@windomnet.com  
(607— June 16, 23, 2021)

June, 2021  
**NOTICE OF APPLICATION TO RURAL HOUSING SERVICES**

Housing Preservation Grant  
The Southwest Minnesota Housing Partnership (SWMHP) is applying for Housing Preservation Grant (HPG) funds in the amount of \$28,000 through the Department of Agriculture’s Rural Housing Service. If awarded, these funds will finance repairs and rehabilitation activities for three (3) very low income households and five (5) low income households in the communities of Windom, Rushmore, and Waseca. Eligible repairs could include roofing, siding, windows, doors, heating, electrical and plumbing.

Application and submission information for these funds will be available to the public for review and comment at the SWMHP office at 2401 Broadway Avenue in Slayton, MN, or by contacting Joel Hollerich, Program Lending Underwriter at 507-836-1617. All interested citizens are welcome to examine and provide comments on the information included in the application.  
(608— June 23, 2021)

**PUBLIC NOTICE FINAL ACCEPTANCE HEARING IMPROVEMENT TO MURRAY COTTONWOOD JUDICIAL DITCH 3**

The Engineer’s Final Construction Report for the Improvement of Murray-Cottonwood Judicial Ditch 3 has been filed. The Joint Drainage Board will hold a Final Acceptance Hearing on July 8, 2021

at 2:00 p.m. in the Commissioners Room of the Murray County Government Center, 2500 28th Street, Slayton, MN. Any party objecting to the acceptance of the contract may appear and be heard.

**BY ORDER OF THE MURRAY COTTONWOOD COUNTY JOINT DRAINAGE AUTHORITY FOR JUDICIAL DITCH NO. 3**  
(609— June 23, 2021)

**Building & Zoning Office City Hall 444 9th Street, P.O. Box 38 Windom, MN 56101 Phone: 507-831-6125 CITY OF WINDOM PLANNING COMMISSION PUBLIC HEARING NOTICE**

**FLOODPLAIN MAP & ORDINANCE UPDATES**  
Pursuant to City of Windom, City Code Sections 152.525-152.530, and Minnesota DNR and FEMA requirements, notice is hereby given that updated floodplain maps for Cottonwood County and proposed updates and revisions to the City’s Floodplain Management Ordinance have been prepared.

A public hearing to review the updated floodplain maps and proposed revisions to the Floodplain Management Ordinance (Windom City Code Chapter 153) will be held before the Planning Commission in the **City Council Chambers at City Hall, 444 9th Street, Windom, Minnesota, on Wednesday, July 7, 2021, at 7:05 p.m.**

The updated floodplain maps and proposed revisions to the City’s Floodplain Management Ordinance may be reviewed in the Building & Zoning Office in City Hall prior to the Public Hearing. Prior to the public hearing, members of the public may also contact the Building & Zoning Office by phone at 507-832-8660 or 507-832-8659 or by e-mail at andrew.spielman@windommn.com to obtain information concerning these documents.

Those persons wishing to be heard on these updates to the floodplain maps and City ordinance are requested to attend this meeting.

Legal Description: Property within the Windom city limits.  
By Order of the City of Windom  
Andrew W. Spielman,  
Zoning Administrator  
(610— June 23, 2021)

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You should feel an awareness as a well-informed citizen in your community if your elected officials are upholding Minnesota laws.

Minnesota laws require city, county, school legal notice publications. These statutes were introduced and approved by your elected representative, who were aware of the need to inform you and your neighbors.

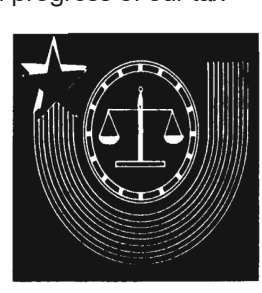
Elected officials know that legal publications are an important means of promoting greater interest in public affairs on the part of average citizens.

Sincere officials and public employees view these notices as reports to their constituents in giving all possible facts as fully as possible.

These officials are aware that public confidence comes from an informed public. And this confidence is necessary for the success and progress of our tax-supported subdivisions. Full and complete information is essential to public confidence.

Legal notices are one good way to maintain an open door policy with the citizen’s right to know.

**LEGAL NOTICES KEEP THE PUBLIC INFORMED!**





official proceedings of

# BOARD OF EDUCATION

## Minutes Regular Meeting April 12, 2021

The Windom Board of Education met in regular session on Monday April 12th, 2021 at 6:30 p.m. in the Windom City Council Chambers. Members present Brugman, Bordewyk, Jones, Klassen, LaCanne and Stevens, Supt. Wormstadt and Bus. Mgr Pfeffer. Absent Klassen and Mews. Chair Brugman called the meeting to order with the Pledge of Allegiance.

The following retirees were recognized/honored for their years of service: Sheryl Hanefeld, Cathy Henkels, Terri Stenzel, Diane Bennett, Gary Korthouse, Sharon Bretzman, Beth Ysker, and Laurie Haugen.

MSP LaCanne/Bordewyk to approve the agenda as presented.

Hazel Reinhart presented the findings of her Census study.

Member Stevens introduced Resolution 041221A relating to various donations in the amount of \$1,814.67 and moved its adoption:

BE IT RESOLVED by the Board of Education to accept the donations on behalf of Independent School District 177 to be used for the benefit of the students of the Windom School District. Member Jones seconded the motion. Upon vote Resolution 041221A passed unanimously.

There were no requests to address the board in open forum.

MSP Bordewyk/Jones to approve the consent agenda consisting of Approval of previous minutes (March 8, 2021 and March 22, 2021); Approve bills and wire transfers; Approve Financial Report; Approve FMLA #22-2 for 12 weeks, beginning on June 23, 2021 and continuing through September 15, 2021; Approve termination of Brandie Ammann, Paraprofessional effective March 30, 2021; Approve resignation of Kimberly Archibald, 5th grade teacher, Avid III and AVID Director effective the last day of the 2020-21 school year; Approve resignation of Monica Chano, Paraprofessional, effective April 30, 2021; Approve hiring Bridgett Beall as Paraprofessional Long Term Sub for 9 weeks beginning April 7, 2021; Approve hiring Jaclynn Engen (1.0 FTE) as Ag Business Teacher beginning the 2021-2022 school year; Approve hiring Sara Fischenich as Paraprofessional for 7.25 hours a day, effective April 13th, 2021; Approve hiring Alexi Irlbeck (1.0 FTE) as 1st grade teacher beginning the 2021-2022 school year; Approve hiring Alyssa Landwehr (1.0 FTE) as 5th Grade Teacher beginning the 2021-2022 school year; Approve hiring Megan Lindquist (1.0 FTE) as Kindergarten Teacher beginning the 2021-2022 school year; Approve hiring Christian Lohrenz as Long-Term Substitute Social Studies Teacher, effective approximately May 17th, 2021 until the end of the 2020-2021 school year; Approve hiring Kelsey Menze (1.0 FTE) as Kindergarten Teacher beginning the 2021-2022 school year; Approve hiring Lindsey Power as Elementary Education Grade 2 long term sub for 6 weeks beginning approximately April 30, 2021; Approve hiring Lindsey Power (1.0 FTE) as Kindergarten Teacher beginning the 2021-2022 school year; Approve hiring Erin Purrington (1.0 FTE) as Special Education Teacher beginning the 2021-2022 school year; Approve hiring Joan Schafer as Kindergarten and SLD Long Term sub beginning February 16, 2021; until the end of the 2020-2021 school year. Approve hiring Saije Wudtke (1.0 FTE) as 5th Grade Teacher beginning the 2021-2022 school year.

Jamie Frank, Prek-5 Principal reported on Kindergarten registration. There are 109 Kindergarten students registered (including Beginndergarten) for the 2021-2022 school year. The elementary administrative team has finalized the Master Schedule and are beginning to work on class lists. Offers were made for open elementary positions and all offers have been accepted.

Bryan Joyce, 6-12 Principal reported that the Pre-ACT was held on April 8. MCAs began April 12th and will continue through April. It was a successful winter sports season with Kade Sammons and

Brooklyn Paulson earning State tournament trips with Sammons earning a state tournament individual wrestling win. Robotics also earned a spot at the state tournament. Basketball and Speech also advanced into sections. A statewide tornado drill will be April 15 at 1:45 PM. Student course registration will take place April 12-April 23. Prom took place last Saturday—thanks to Mrs. Nibbe, Ms. Aamot, and the Junior Parents. End of school and graduation planning is now taking place. Preliminary planning is for a traditional ceremony with COVID protocols in place. A detailed plan will be presented at the May meeting. Proposed senior mural design was approved by the Board.

Supt Wormstadt reported that summer school will be provided in June for students. Primary funding source will Achievement and Integration Incentive funds, Desegregation funds, and ESSER funds. Also looking at programming in August. We have received notice of our allocation of \$662,000. This is 10% less than expected. Projecting ESSER III funds will also be a 10% less than expected. These funds are almost 100% allocated or spent for services, staff, etc. for the current school year. Very little if any will be available after June 30, 2020. The board needs to consider strategic planning beyond our current building project completion. Recommendation to bring in MSBA to facilitate this for the board, staff, and community. Key staff have worked beyond their contract days due to summer work. I am proposing that we extend contracts for principals and the school nurse by 7-10 days using ESSER funds. Propose that we purchase up to 5 unused vacation days at the employee's discretion due to the pandemic for 12-month employees. Due to work scheduled and needs some were unable to use their vacation ESSER funds would also be used for this. Received letter from MSHSL stating we may not be a school in good standing. This was referred to the Attorney. Several area schools are supporting a response back as well.

On April 23rd at 9:30 am there will be a POC meeting to walk through buildings and discuss warranty items that need to be completed.

MSP Stevens/Jones to approve project application and project certificate payments for LTFM—Highland Project \$1,800.00 and CTE/Elementary payments in the amount of \$153,674.12 for a total of \$155,474.12.

MSP Bordewyk/Jones to approve Adventure Club salaries.

MSP LaCanne/Stevens to approve summer food service hours.

MSP Bordewyk/Jones to approve increase of .5 FTE for new K-12 staff for 2021-2022 school year.

MSP Steven/Bordewyk to approve reopening of MSEA Windom Para negotiations.

MSP LaCanne/Bordewyk to approve reopening MSEA Custodian, Food Service and Secretary negotiations.

MSP Stevens/Jones to Approve HITA Health Insurance bid with BCBS/SWWC effective 7/1/2021.

MSP Bordewyk/Jones Approve Resolution calling for Public Hearing on Proposed Tax Abatement for New Residential Project Preferred Choice Homes (1902 Bud Road). Resolution 041221B. Roll Call vote taken Approving: LaCanne, Stevens, Bordewyk, Jones, Brugman Opposed none. Motion Passed.

MSP Stevens/Bordewyk Approve Notice of Public Hearing for Tax Abatement for Preferred Choice Homes (1902 Bud Road).

MSP LaCanne/Jones Approve Resolution calling for Public Hearing on Proposed Tax Abatement for New Residential Project for Preferred Choice Homes (1904 Bud Road). Resolution 041221C. Roll call vote taken. Approving: LaCanne, Stevens, Bordewyk, Jones, Brugman Opposed none. Motion Passed.

MSP Stevens/Jones Approve Notice of Public Hearing for Tax Abatement for Preferred Choice Homes (1904 Bud Road).

MSP Bordewyk/LaCanne Approve Resolution calling for Public Hearing on Proposed Tax Abatement

for New Residential Project for Preferred Choice Homes (1972 Bud Road). Resolution 041221D Roll call vote taken. Approving: LaCanne, Stevens, Bordewyk, Jones, Brugman Opposed none. Motion Passed.

MSP Jones/Bordewyk Approve Notice of Public Hearing for Tax Abatement for Preferred Choice Homes (1972 Bud Road).

Discussion on positions that are still under consideration for the 2021-22 school year and may need to be added for the 2022-23 school year.

There being no further business, the meeting was adjourned at 8:35 p.m.

Barbara Jones, Clerk  
Don Brugman, Chair  
Attest: Barbara Jones, Clerk

A complete copy of the minutes can be viewed on the school website under the District/School Board/Board Meeting Minutes tab

## MINUTES WORK SESSION MEETING APRIL 26, 2021

The Windom Board of Education met in work session Monday April 26, 2021 at 6:30 p.m. at the Windom City Council Chambers. Members present: Bordewyk, Brugman, Jones, Klassen, Bus Mgr Pfeffer and Supt. Wormstadt. Members absent: LaCanne, Mews, and Stevens. Chair Brugman called the meeting to order with the Pledge of Allegiance.

MSP Jones/Klassen to approve the agenda as presented with flexibility.

Public Hearing on Tax Abatement for Preferred Choice Homes (1902 Bud Road) was opened for discussion and questions, being none the hearing was closed.

MSP Bordewyk/Jones to approve Tax Abatement for Certain Property Pursuant to Minn Stat 469.1813—Preferred Choice Homes (1902 Bud Road). Role call was taken, all board members voted in favor; the motion passed.

Public Hearing on Tax Abatement for Preferred Choice Homes (1904 Bud Road) was opened for discussion and questions, being none the hearing was closed.

MSP Bordewyk/Klassen to approve Tax Abatement for Certain Property Pursuant to Minn Stat 469.1813—Preferred Choice Homes (1904 Bud Road). Role call was taken, all board members voted in favor; the motion passed.

Public Hearing on Tax Abatement for Preferred Choice Homes (1972 Bud Road) was opened for discussion and questions, being none the hearing was closed.

MSP Klassen/ Jones to approve Tax Abatement for Certain Property Pursuant to Minn Stat 469.1813—Preferred Choice Homes (1972 Bud Road). Role call was taken, all board members voted in favor; the motion passed.

MSP Klassen/Jones to approve project application and project certification for payment, building parking lot & LTFM abatement payments.

There were no building project change orders.

Bus Mgr Pfeffer reviewed the FY 2021 Budget to Actual percentage as of April 1, 2021. The budget percentages are on target with no questions or concerns presented.

Bus Mgr Pfeffer completed a preliminary review of the FY 2022 budget providing best guess scenarios at this time. The FY 2022 budget will be brought back to the board on June 10, 2021 for review and approval. Supt. Wormstadt provided a review of budget projections.

Supt. Wormstadt provided a review of the census study. Windom Area Schools will see an increase of 34 students in enrollment next year and then small increases in following years according to the study completed.

MSP Bordewyk/Klassen to approve additional staffing of 1.0 FTE English as a Second Language Teacher and 1.0 FTE Pre School Teacher beginning the 2021-2022 School Year.

MSP Bordewyk/Klassen to approve the pay out of up to 5 days of vacation for 12-month employees to use earned hours due to the workload created by the COVID pandemic and shortened summer break. Use of federal ESSER funds will be used to pay for days used.

Supt. Wormstadt presented the process of strategic planning/goal setting with Minnesota School Board Assoc

(MSBA). MSBA will be invited to the May 10th meeting with a late summer or early fall begin date.

Supt. Wormstadt discussed the timeline needed if a referendum is to be brought forward. The importance of public and staff involvement and transparency was also. Board finance will begin meeting to discuss options and move forward with full board discussion at a future meeting. School board must decide prior to August 20, 2021 on what they intend to do for November ballot.

Supt. Wormstadt spoke about the Highland Preschool playground donation. This playground will be located on the east side of the Highland building and will be dedicated to Howard Davis, long time school counselor, active community member and his strong support of education.

MSP Jones/Bordewyk to close the meeting at 7:56 PM for negotiations strategies per M.S. 13D.03 with MSEA, EdMN—Windom, supervisors and principals.

Closed session was reopened and meeting was adjourned at 8:55 PM.

Barbara Jones, Clerk  
Don Brugman, Chair  
Attest: Barbara Jones, Clerk

A complete copy of the minutes can be viewed on the school website under the District/School Board/Board Meeting Minutes tab

## Minutes Regular Meeting May 10, 2021

The Windom Board of Education met in regular session on Monday May 10th, 2021 at 6:30 p.m. in the Windom City Council Chambers. Members present Klassen, Jones, Brugman, Mews, LaCanne and Stevens. Absent Joel Bordewyk. Chair Brugman called the meeting to order with the Pledge of Allegiance.

The following retirees were recognized/honored for their years of service: Carrie Anderson, Linda Eisenmenger, Bruce Mews and Patty Symens

MSP Stevens/LaCanne to approve the agenda as presented.

Zoom presentation by Gail Gillman, MSBA, to discuss strategic planning services offered. She presented the services offered, the options for gathering information from community, staff, and students. She presented examples of the services, timeline, and cost to complete a strategic plan. Time frame for this process is generally a 12-14-weeks. It is meant to be transparent and includes community, staff, students, and board member input through use of surveys and listening sessions.

Member LaCanne introduced Resolution 051021A relating to various donations in the amount of \$4,150 and moved its adoption:

BE IT RESOLVED by the Board of Education to accept the donations on behalf of Independent School District 177 to be used for the benefit of the students of the Windom School District. Member Mews seconded the motion. Upon vote Resolution 051021A passed unanimously.

There were no requests to address the board in open forum.

MSP Klassen/Jones to approve the consent agenda consisting of minutes from 04/12/2021 and 04/26/2021; bills and wire transfers (general-wire transfers, activity account and P-Card activity); financial report; Approve FMLA #21-10 for 5 weeks, beginning on June 1, 2021 and continuing through July 2, 2021; Approve Resignation of Kym McCutcheon, Paraprofessional effective August 1, 2021; Approve resignation of Tim Mellstrom, Instructional Coach/DAC effective the end of the 2020-2021 school year; Approve resignation of Haley Rogers, Paraprofessional effective April 30th, 2021; Approve resignation of Elizabeth Roberts, Paraprofessional August 6, 2021; Approve resignation George Rogotzke Golf Coach effective February 18, 2021; Approve the resignation of Kimberly Shideler, Paraprofessional effective the end of the 2020-2021 school year; Approve resignation of Ashley Schmit as Middle School Memory Book Advisor effective the end of the 2020-2021 school year; Accept the resignation of Robin Snyder, Paraprofessional effective the

end of the 2020-2021 school year; Accept retirement of Mary Theesfeld, Special Education Teacher, effective the end of the 2020-2021 school year; Approve hiring Brenna Junker as Paraprofessional for 7.75 hours per day effective April 29, 2021; Approve hiring Jace Harwood as CTE Ag and Tech Ed Teacher 1.0 FTE for the 2021-2022 School Year; Approve hiring Ezra Hughes as Custodian for 8 hours per day effective May 3, 2021; Approve Peer Coach Agreement—Cory Barfknecht; Approve Peer Coach Agreement—Kelli Doorenbos; Approve additional contract days for Principals, and Approve additional contract days for Amy McNamara.

Joe LaCanne and Dustin Stevens left the meeting at 7:14 p.m.

Zoom presentation by Matthew Hammer and Greg Crowe, Ehlers Financial, to discuss referendum renewal and all the options available. They presented information about our current operating levy and debt service. They discussed options to consider in the future including cost, timeline, and services that Ehlers offers. Current referendum expires FY 2021.

Jamie Frank reported that Wednesday May 5th was walk or ride your bike to school day. MCA are wrapping up at Elementary this week. The Eagle Pride bucket was once again filled with cards and they celebrated with an Eagle Pride Field Day. Last week was teacher appreciation week and thank you given for all the hard work this year with their new responsibilities and different roles.

Bryan Joyce reported that MCAs wrapped up last week at the MS/HS. Seniors recorded and digitally presented their Eagle Achievement projects last week. Caps and gowns were distributed May 7th. Open campus for seniors will be June 2-4. Awards day is scheduled for May 28. Those attending will need to follow safe learning guidelines. Registration for 21-22 classes is complete. Career Pathways advisory board will meet May 20th. All 8th grades will be participating in a virtual career fair organized by the Private Industry Council May 17-18. A live pop concert was held May 10th. Last week we acknowledged and thanked school nurses, kitchen staff and teachers.

Discussion on Graduation plans. There will be a traditional in person ceremony. There may be some additional changes as COVID restrictions are eased.

Supt Wormstadt did a legislative update. It is unlikely that the session will end on time and the education bill will not be finished until June. There are currently 4 open teaching positions. English Second Language, Middle School Intervention, Special Education DCD and Preschool. Next year all students will receive free meals. Though good news however the number of parents filling out the free and reduced application was less than expected and as a result there is an estimated revenue decrease of \$85,000 in Basic Skills/Learning Development funds ESSER II an ESSER III funds will be used to fill that gap. These provided an extra teacher in the elementary to reduce class sizes and support our intervention teachers. There will be a change in the PLC early out schedule for next year. PLC early out will be on Wednesday instead of Friday and time out will change to 2:30 for the Elementary and 2:35 Middle High School. PLCS will run from 2:45-3:45. We are required to follow the Safe Learning Plan through the last teacher contract day MSHL continues with the work that they are doing. July 15-August 10th we are schedule to have the annex removed.

Building and Grounds updated from board members on the walk through. Warranty work has been identified and should be completed by the end of June.

MSP Mews/Klassen to approve project application and project certificate payments for CTE/Elementary in the amount of \$6,854.51.

MSP Klassen/Mews to approve the building project Change Order #806 in the amount of \$9,191. Owner request to ad fin tube radiation in Electrical Room 135. Gas meter needed to be switched

out for correct pressure of gas to the building. The gas company gave this information after the project was designed to bid out. This was a result form going from dual fuel back-up at the boilers, to firm gas supply from the gas provider. Owner and boiler inspector requested that some of the gas piping in the boiler room be redone as it was in tough condition. This was not in the original scope but was added to the project towards the end.

MSP Jones/Klassen to approve Resolution #051021B Resolution for Fund Transfer request from ECFE to School (learning) readiness program. Roll Call voting for Klassen, Jones, Mews Brugman. Opposed: none. Absent Bordewyk, LaCanne and Stevens.

MSP Klassen/Mews to approve elimination of non-tenured position Sheryl Hanefeld, Social Studies teacher .375 FTE effective the end of the 20-21 school year.

MSP Mews/Klassen to approve Sheryl Hanefeld, Social Studies Teacher. 25 FTE effective the 2021-2022 school year.

MSP Jones/Mews to approve the preliminary FY 2022 budget.

MSP Klassen/Mews to approve the Title I policy.

There being no further business, the meeting was adjourned at 8:40 p.m.

Barbara Jones, Clerk  
Don Brugman, Chair  
Attest: Barbara Jones, Clerk

A complete copy of the minutes can be viewed on the school website.

## MINUTES WORK SESSION MEETING May 24, 2021

The Windom Board of Education met in a work session meeting on Monday, May 24, 2021 at 6:30 p.m. in Windom City Council Chambers. Members present: Bordewyk, Brugman, Jones, Klassen, LaCanne, Mews, Stevens, Bus Mgr Pfeffer and Supt. Wormstadt. Chair Brugman called the meeting to order with the Pledge of Allegiance.

MSP Klassen/Bordewyk to approve the agenda as presented.

MSP Stevens/Mews to approve project application and project certification for payment, building parking lot & LTFM payments.

MSP Bordewyk/Klassen to approve contract with MSBA for Strategic Planning Services. Services will begin with surveys in October 2021 and planning will continue until January 2022.

MSP Stevens/Jones to approve contract with Ehlers for Operating referendum Renewal Base Services.

Supt. Wormstadt provided a budget update due to the impact of legislative action. Finance Committee will continue to review and make changes as needed.

Supt. Wormstadt and Principal Joyce shared that graduation would run as normal and graduates will walk across the stage to receive their diplomas. Notice will be sent out to parents and graduation will be live via the schools YouTube channel.

Supt. Wormstadt discussed the 2020-2021 school calendar and asked the board to consider the final day of school for 2020-2021 be June 4, 2021. This would allow additional time for the district to transition all buildings back to a regular learning environment for next fall.

MSP Klassen/Jones made a motion for June 4, 2021 to be the last day for students.

Supt. Wormstadt provided an update regarding the MSHS shelter in place emergency that took place on Friday, May 21, 2021. This was a health emergency and staff used the Crisis Go App to clear the hallways for the student and emergency personal.

MSP Stevens/Jones approved moving the board meeting into closed session at 7:02 p.m. for negotiations strategies per M.S. 13D.03 with MSEA, EdMN-Windom, supervisors and principals. All board members voted in favor; the motion passed.

Closed session was reopened and meeting was adjourned at 8:00 PM.

Barbara Jones, Clerk  
Don Brugman, Chair  
Attest: Barbara Jones, Clerk

A complete copy of the minutes can be viewed on the school website